

On March 2, 2017 at 10:01 am, the SWANA Keystone Chapter Board of Directors Meeting was held as a conference call. Those in attendance were:

**Officers**

Bryan Wehler  
Sean Sweeney  
Michele Nestor  
Larry Taylor

**Board of Directors**

Mike Engel  
Tom Lock  
Scott McGrath  
Chuck Raudenbush  
Scot Sample  
Bob Watts

**Committee Chairs, Members, & Visitors**

Daniel Brown  
David Horne  
Chanda Martino  
Denise Wessels

Not present: Bob Zorbaugh, Tessa Antolick, Jen Cristofolletti, Robert Hasemeier, John Aliveto, Alison D'Airo

**SECRETARY'S REPORT**

**Approve Minutes** from February 2, 2017 Board Meeting – **Ms. Nestor** moved to approve the minutes for the February 2, 2017 Board Meeting. **Mr. Wehler** seconded. Vote was called; the motion passed unanimously.

**TREASURER'S REPORT**

**Mr. Taylor** presented the Treasurer's Report and requested a motion to approve. **Mr. Raudenbush** moved to approve the Treasurer's Report and **Mr. McGrath** seconded. The motion passed unanimously.

**Mr. Taylor** requested approval for the March 1st Secretariat invoice. **Mr. Sample** so moved, with **Ms. Wessels** seconding. Motion passed unanimously.

Treasurer's Report and Secretariat invoice are attached and hereto made part of the minutes.

**COMMITTEE REPORTS**

**Legislative Policy**

**Mr. Raudenbush** presented his report and **Ms. Nestor** gave an update on the Covered Device Act. A brief discussion followed.

Legislative Report is attached and hereto made part of the minutes.

**Membership/Marketing**

**Mr. Wehler** reiterated the need for a new Membership Chair. Contact **Mr. Wehler** or **Ms. Martino** for more information.

**Newsletter**

No report.

**Nominating**

**Mr. Sweeney** plans to have the slate ready for June.

**Fall Conference**

**Ms. Nestor** and **Ms. Webber** are meeting in mid-March and sponsor and exhibitor registration should begin March. Extra rooms are reserved this year, so there may be extra sessions offered.

**Mr. Wehler** is contacting Dr. Koerner about presenting again this year.

### **Mini-Tech Seminars**

The next Mini-Tech is the Safety Summit on March 15<sup>th</sup>. **Ms. Wessels** reported 34 people signed up as of March 2. The updated speaker list is included in the Mini-Tech Report.

**Ms. Wessels** reviewed the future mini-techs included in her report.

There was a discussion about the registration prices for the Landfill Gas Operations and Maintenance SWANA Training in November. Officers will vote on prices by the end of March.

**Ms. Wessels'** report is attached and hereto made part of the minutes.

### **Road-E-O**

**Mr. Watts** is attempting to find a host for the 2017 Road-E-O.

**Mr. Watts** reviewed his International Report; it is attached and hereto made part of the minutes.

### **Safety**

**Mr. Horne** reported he and **Mr. Aliveto** are working on the next Safety newsletter. They will be attending the Safety Summit at SWANApalooza in Reno at the end of March.

### **Scholarships**

**Mr. Brown** reported the scholarship emails are going out twice a month to spread the word and reach more applicants. He encouraged everyone to advertise in their organizations. Due date for applications is May 1.

### **Website**

**Ms. Martino** reported the Landfill Leachate and Solar Energy Mini-Techs registrations are open online.

### **Young Professionals**

No report.

### **International**

**Mr. Watts** reviewed his report of recent International Activity and upcoming events. He noted that membership for SWANA is at a new high.

A copy of the International Director's Report is attached and hereto made part of the minutes.

## **CHAPTER CALENDAR**

### **February 2017**

- Thursday, 2/2, 10 am - **Board Meeting Conference Call**
- Receive Scholarship applications from SWANA Headquarters
- Send Scholarship announcement to members
- Distribute winter edition of *The Keystone*

### **March 2017**

- Thursday, 3/2, 10 am - **Board Meeting Conference Call**
- 3/15, 9 am - **Safety Summit** – Best Western the Central Hotel & Conference Center
- Mail exhibitors and sponsorship announcement for 18<sup>th</sup> Annual Fall Conference

### **April 2017**

- Thursday, 4/6, 10 am - **Board Meeting Conference Call**

#### **May 2017**

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/4, 10 am - **Board Meeting hosted by Wayne Township Landfill**, McElhattan, PA
- Nominating Committee presents Slate of Officers and Directors for election
- 5/15, Article deadline for summer edition of *The Keystone*
- 5/18, 10 am – **Landfill Leachate Treatment Mini-Tech**, Pen Argyl, PA

#### **June 2017**

- Thursday, 6/1, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- Email registration announcement for 19<sup>th</sup> Fall Conference
- Review annual budget
- Distribute summer edition of *The Keystone*
- Mid-Atlantic Road-E-O – June

#### **July 2017**

No activities planned.

#### **August 2017**

- Thursday, 8/3, 10 am - **Board Meeting Conference Call**
- Program Committee prepares program for the Fall Conference

#### **September 2017**

- 9/6 – 9/7, **19<sup>th</sup> Annual Joint Fall Conference, Hilton Harrisburg, Harrisburg**
- 9/7, **Chapter Annual Business Meeting and Election** immediately following Fall Conference
- 9/15, deadline to submit articles for fall edition of *The Keystone*
- Chapter Fiscal Year Ends

#### **OLD BUSINESS**

**Ms. Nestor** suggested the Chapter exercise caution when reporting anything surrounding Greentree.

#### **NEW BUSINESS**

SWANA National is looking for members who would like to participate in a task force for the SWANA Excellence Awards. Anyone interested should contact Estela Martinez at [emartinez@swana.org](mailto:emartinez@swana.org).

#### **NEXT MEETING**

The Board decided to cancel the April Board of Directors meeting. The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be hosted by Wayne Township Landfill on May 4, 2017 at 10 am.

#### **ADJOURN**

There being no further business to come before the Board, **Mr. Wehler** made a motion to adjourn at 10:42 am. **Mr. Raudenbush** seconded.

Respectfully Submitted,

Chanda Martino