

**SWANA PENNSYLVANIA KEYSTONE CHAPTER  
BOARD OF DIRECTORS MEETING MINUTES  
February 5, 2015**

On February 5, 2015 at 10:00 am, the SWANA Keystone Chapter Board of Directors Meeting was held via a conference call. Those on the call included:

<b>Officers</b>	<b>Board of Directors</b>	<b>Committee Chairs, Members &amp; Visitors</b>
Bob Zorbaugh	Bob Watts	Denise Wessels
Bryan Wehler	Michele Nestor	Tessa Antolick
Larry Taylor	Scott Sample	Kay Dougherty
	Scott McGrath	
	Mike Engle	
	Mark Pedersen	
	Tom Lock	

**Approve Minutes of January 5, 2014** - **Mr. Sweeney** asked about additions or corrections to the minutes of the January 5, 2014 Board meeting. **Mr. Taylor** moved the minutes be approved. **Mr. Watts** seconded. **Mr. Zorbaugh** called for the vote; the motion passed unanimously.

**Treasurer's Report** – **Mr. Taylor** presented the following reports for review:

- Reconciliation Detail Period ending January 30, 2015
- Reconciliation Summary Period Ending January 30, 2015
- Income & Expense Report January 6 through February 2, 2015
- Transactions by Account as of February 2, 2015

After review, motion by **Mr. Sample**, second by **Mr. McGrath** and unanimous vote, the Board approved the treasurer's report as submitted, subject to audit.

## **COMMITTEE REPORTS**

**Legislative Committee** - **Mr. Zorbaugh** asked if Mr. Watts had any further information on the trucking of landfill leachate. Mr. Watts said he would check on the status and send the update out to the Board members.

**Membership/Marketing Strategy Committee Report** – **Ms. Antolick** reported on the Young Professionals. She said there is a conference call scheduled for next week and she will have a report for the Board at the March meeting.

**Newsletter Committee** – **Ms. Dougherty** said that the deadline for articles for the spring newsletter is February 20<sup>th</sup>. The members should receive their newsletter by early March.

**Mini Technical Seminars Report** – **Ms. Wessels** said that the invitations went out last week with 31 people signed up so far. Speakers are confirmed also. A lengthy discussion was held relative to the registration desk. It was agreed that the Mini Technical Committee members would handle the registration desk.

**Fall Conference Program Report - Ms. Nestor** reported that the committee sent out “early bird” registration announcements for the 17<sup>th</sup> Fall Conference. As of today, there are four booths and five sponsorships sold. After a month, the announcement will be sent out to all prospective exhibitors and sponsors, who will have a month to take advantage of the “early bird” rate. After April 1<sup>st</sup>, 2015 fees will apply, which is about a 10% increase from the 2014 conference rates.

Ms. Nestor is meeting with Mary Webber next week to finalize the menu and hotel rooms. Set up will be similar to last year. A discussion was held relative to a hotel code for the conference. To avoid confusion for the attendees, it will be suggested they contact the Harrisburg Hilton Hotel directly.

The committee has about 10 to 15 topics to discuss with PADEP next week.

A discussion was held relative to Dr. George Koerner providing a one to two hour technical training session at the Fall Conference. Dr. Koerner can provide one of three training sessions at the event. The cost of the session would be \$1,000 plus travel expenses. The Board would need to book soon to ensure availability. This type of class had a large draw in the past and would qualify for continuing education credits. A discussion was held relative to when to hold this class. It was suggested the event be held prior to the conference on Wednesday morning. The advantage of CEU credits is a plus. This is a very good draw for Young Professionals.

**ROAD-E-O Committee - Mr. Sample** reported that the hotel and caterers are booked for the event, and the registration form is almost ready. The hotel is located in Mansfield and the cost is \$109.99/night including breakfast. The hotel is 9 miles from the site and banquet location is 3-4 miles from the event site. Volunteers are needed for judges and scorekeepers. A conference call will be scheduled soon.

**Website - Mr. Watts** said he is looking forward to working with the Young Professionals regarding face book and twitter.

## **INTERNATIONAL DIRECTOR’S REPORT**

### **Recent Activity**

SWANA International gave the Chapter notice that SWANAPalooza 2016 could be held in Savannah, GA, Charlestown, SC or Charlotte, NC.

### **Calendar of Events:**

2015 SWANApalooza – Landfill Symposium, Landfill Gas and Biogas Symposium, Road to Zero Waste, US EPA LMOP, March 16-19, 2015, New Orleans, LA  
2015 Mid-Atlantic Regional Road-E-O – June 4&5, 2015 – Northern Tier Solid Waste Authority – Tioga County Construction Demolition Landfill, Blossburg, PA  
2015 International Road-E-O, Arizona, October 1-4

### **Future WASTECONs:**

2015: Orlando – August 25-29, 2015  
2016: Indianapolis - August 23-25, 2016  
2017: Baltimore – Washington with ISWA World Congress September 26-28

2018: Nashville – August 22-26, 2018

2019: TBD

2020: Dallas – August 25-27, 2020

2021: Orlando – August 17-19, 2021

**Mr. Watts** said SWANA National is still interviewing for a replacement for John Skinner.

**Calendar – Ms. Dougherty** reviewed the calendar.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**Scholarship Committee – Mr. Zorbaugh** said he talked to **Mr. Wehler** regarding streamlining the scholarship process. All information will be available on the website. The scholarship applications will be sent electronically to Mr. Wehler. **Mr. Zorbaugh** asked **Mr. Lock** to serve on the scholarship committee. **Mr. Lock** agreed to be on the committee.

**2015 Secretariat Contract – Ms. Dougherty** was excused from the meeting. The Board discussed the 2015 Secretariat Contract. **Mr. Zorbaugh** notified Ms. Dougherty after the meeting that the Board approved the Secretariat Contract for 2015.

## **NEXT MEETING**

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be held on Thursday, March 5, 2015 immediately following the mini technical seminar in Harrisburg.

Respectfully submitted,

Sean Sweeney  
Keystone Chapter Secretary