

**SWANA PENNSYLVANIA KEYSTONE CHAPTER
BOARD OF DIRECTORS MEETING MINUTES
April 3, 2014**

On April 3, 2014, at 10 am the SWANA Keystone Chapter Board of Directors Meeting was held via conference call. Those on the call included:

Officers	Board of Directors	Committee Chairs, Members & Visitors
Bob Zorbaugh Bryan Wehler Larry Taylor	Jen Cristofolletti Mike Engel Robert Hasemeier Kelly Megonnel Michele Nestor Mark Pedersen Bob Watts John Wood	Kay Dougherty

Approve Minutes of March 6, 2014 - Mr. Zorbaugh asked about additions or corrections to the minutes of the March 6, 2014 meeting. On motion by Mr. Wehler, seconded by Mr. Taylor and unanimous vote, the minutes were approved as submitted.

Treasurer's Report – Mr. Taylor reviewed the following items:

Balance Sheet as of April 2, 2014
Transaction List by Date March 1 through April 2, 2014
February 6, 2014 Mini Technical Seminar Summary Report (January thru March 2014)
Current Bank Reconciliation Summary period ending March 31, 2014
Current Bank Reconciliation Detail period ending March 31, 2014

Mr. Taylor asked if there were any outstanding invoices for the February 6, 2014 mini technical seminar. Mr. Wood did say he had paid a Hilton Hotel invoice for \$52 that he paid. He will forward the invoice to Mr. Taylor for reimbursement.

On motion by Mr. Taylor, second by Mr. Hasemeier and unanimous vote, the Board approved payment of the bills and the Treasurer's report as submitted, subject to audit.

COMMITTEE REPORTS

Legislative Committee – Mr. Hartman was not on the call but did provide a written Legislative Update Chart for March 2014.

Membership/Market Strategy Committee Report – Ms. Cristofolletti reported for the Young Professional Adhoc committee. They have completed work on the letter and flyer and have sent to Tessa Anolick for review and input. Mr. Wehler will follow up with Ms. Anolick.

Mr. Zorbaugh asked if there was any consideration for a session for Young Professionals at the fall conference.

Ms. Megonnel said that she would pursue the idea. Perhaps a networking session for Young Professionals could be included at the fall conference. It may be an opportunity to get some new people at the conference and peak interest in SWANA and Young Professionals.

Mr. Watts said that at the Landfill Gas and Landfill Symposium, SWANA offered a reduced registration charge for Young Professionals.

Newsletter Committee - Mr. Hasemeier said that the next issue of *The Keystone* will be issued in May. Articles will be due April 30.

Nominating Committee – Mr. Zorbaugh said it is time to start thinking about the nominations for officers and directors for 2014-2016. **Mr. Wehler** is chair of the committee and **Mr. Pederson** and **Mr. Watts** are committee members.

Program/Training Committee Reports

Fall Conference – Ms. Nestor gave an update on the fall conference. Mary Webber, PWIA will be meeting with Steve Socash, PADEP to review the list of topics for the conference. The exhibitor floor diagram needs to be prepared and Ms. Nestor will discuss this with Ms. Webber. Ms. Megonnel also agree to help with the layout. A lengthy discussion was held regarding the cost of the sponsorships. The committee will discuss the amounts of sponsorships. **Mr. Zorbaugh** asked Ms. Nestor to be the lead person for SWANA for the fall conference.

Mr. Pederson said that he has sent an email out to have conference call to get the layout done for the exhibitors.

Mini Technical Seminar – Mr. Wood reported that the Mini Technical Seminar on HDPE Welding, hosted by Lee Supply at their Downingtown facility is scheduled for May 8th

Mr. Wood also reported that an Anaerobic Digestion Workshop and Tour of the Reinford Dairy Farm in Mifflintown will be held on April 24th. This seminar is being jointly sponsored by PROP and SWANA.

Scholarship Committee – Mr. Wehler reported that no applications have been received to date. Three people have expressed interest in submitting an application by the May 1st deadline. **Ms. Megonnel** will send future announcements to members on April 4 and April 28.

ROAD-E-O Committee - Mr. Watts reported that the 2014 Mid-Atlantic Regional ROAD-E-O Committee have invited SWANA members from Washington, DC, West Virginia, Virginia and New York to participate in the ROAD-E-O, along with the Pennsylvania, Delaware and New Jersey members. This year's event will again be held at the MES Midshore II Facility in Maryland on Friday, June 6, 2014. The committee is also looking for sponsors.

Website - Mr. Watts asked that information and updates be sent to him for the website.

International Director Report – **Mr. Watts** provided the following written report:

Recent Activity

- Policy T-2.1 – Product Stewardship voting draft – voted to approve.
- Policy MA-14 – Chapter Good Standing, Proposed Appendix A – Other Elements of Chapter Good Standing. Authorizing SWANA's General Council to perform work as need to reinstate Chapter's The Registered Agent Company (TRAC) and the Chapter's expense if it cannot be resolved locally.

Calendar of Events:

2014 Mid-Atlantic Regional Road-E-O June 5 & 6, Midshore II Landfill Ridgely, MD
2014 International Road-E-O Denver, Colorado
2015 International Road-E-O Arizona

Future Wastecons:

2014: Dallas – August 26-28, 2014
2015: Orlando – August 25-29, 2015
2016: Indianapolis

Mr. Watts also noted that he is now the Director of the Landfill Gas Technical Division for the next two years

Calendar –The calendar was reviewed.

OLD BUSINESS

Mr. Taylor said that the Chapter received a very nice thank you letter for the donation made in memory of Kathleen Stullken.

NEW BUSINESS - None

NEXT MEETING

The next regular meeting of the Keystone Chapter Board of Directors will be a held on **Thursday, May 1, 2014 at 10:30 am** at the offices of Modern Landfill, York, PA

ADJOURN

There being no further business to come before the Board, motion by **Mr. Taylor**, second by **Mr. Hasemeier** and unanimous vote, the meeting adjourned at 10:40 am.

Respectfully submitted,

Bryan Wehler
SWANA Keystone Chapter Secretary