

On February 5, 2026, at 10:01 am, the Keystone Chapter of the SWANA Board of Directors Meeting was called to order by **Scot Sample**. The meeting was a video call. Those in attendance were:

Officers	Board of Directors		Committee Chairs, Members, Visitors
Scot Sample	Mike Brubaker	Chuck Raudenbush	Chanda Martino
Ashley Dobak	Thomas DaCosta	Chris Toevs	Jill Hamill
Skip Garner	Dan Fellon	Bob Watts	Rich Nolan
Denise Wessels	Scott McGrath	Jim Zendek	

Not present: Michele Nestor, Dan Brown, Adrienne Fors, Dave Yesavage, Dan Youngs

SECRETARY'S REPORT

Dobak presented the minutes from the January 8, 2026, Board of Directors Meeting.

Garner moved to approve the minutes without edits, and **Hamill** seconded. A vote was called, and the motion passed unanimously.

The January 8, 2026, Board of Directors Meeting minutes are attached and included in the minutes.

TREASURER'S REPORT

Garner presented the Treasurer's Report. **Dobak** motioned to approve the Treasurer's Report, including paying the Business Manager's invoice, as presented. **Brubaker** seconded. The vote was called, and the motion passed unanimously.

The Treasurer's Report and Business Manager invoice are attached and included in the minutes.

COMMITTEE REPORTS

Advisory Council

Toevs reviewed and discussed his report, including proposed changes to the Region 7 MOU. Following a discussion about the proposed changes, the Board decided to add a \$1,500 budget item for the Advisory Council annually. The motion was made by **Raudenbush** seconded by **Garner**, and the Board passed it unanimously.

A motion was made by Wessels to accept the Region 7 MOU with all recommended edits, as indicated in the attached document. Seconded by **McGrath**. The vote was called, and the motion passed unanimously.

The Advisory Council Report is attached and included in the minutes.

Articles & Bylaws

No report.

Audit/Budget/Finance

Garner is scheduling a meeting to conduct an audit for mid-March.

Communications & Newsletter

If anyone has any articles for the next newsletter, send them to Denise or Adrienne.

Legislative & Policy

Raudenbush noted that the House and Senate are both divided and are now trying to pass a budget for the 2027 fiscal year.

Membership & Marketing

No report.

Personnel & Nominating

No report.

Fall Conference

No report.

Mini-Tech Seminars

Wessels reported that the registration for the April 16 Advanced Recycling Technology Mini-Technical Seminar at CRRRA will open in a few days.

Road-E-O

Watts noted that the committee is reaching out to NY and Virginia and is also looking for sponsors and volunteers. Registration will open soon.

Safety

No report.

Scholarships

No report.

Strategic Planning

No report.

Young Professionals

DaCosta updated that he was recently introduced to a University of Delaware professor with a large network in the greater Philadelphia area. He hopes to set something up with her classes.

CHAPTER CALENDAR

February 2026

- Thursday, 2/5, 10 am - **Board Meeting Conference Call**
- Business Manager prepares fiscal audit & meets with Audit Committee
- Scholarship applications released from SWANA International
- Send Scholarship announcement to members

March 2026

- Thursday, 3/5, 10 am - **Board Meeting Conference Call**
- Thursday, 3/19, 10 am - Audit & Business Manager Review, Greater Lebanon Refuse Authority

April 2026

- Thursday, 4/2, 10 am - **Board Meeting Conference Call**
- Thursday, **4/16 - Advanced Recycling Technology Mini-Technical Seminar**, Centre County Recycling & Refuse Authority
- 4/15, Call for BOD nominees

May 2026

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/7, 10 am - **Board Meeting, In-Person, TBD**
- 5/31, BOD nominations Deadline

June 2026

- Thursday, 6/4, 10 am - **Board Meeting Conference Call**
- 6/2, Nominating Committee presents Slate of Officers and Directors for election
- Friday, **6/26 – 2026 Mid-Atlantic Regional Road-E-O**, Northern Tier Solid Waste Authority

July 2026

- Thursday, 8/2, 10 am - **Board Meeting Conference Call**

August 2026

- **No Board Meeting**

September 2026

- **9/9 & 9/10 - Annual Joint Fall Conference, Hilton Harrisburg**
- **9/10, Chapter Annual Business Meeting and Election** immediately following Fall Conference
- Chapter Fiscal Year Ends

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a virtual meeting on March 5, 2026, at 10:00 am.

ADJOURN

With no further business to address, **Raudenbush** moved to adjourn the meeting, which **Wessels** seconded. A vote was called, and the motion passed unanimously at 10:35 am.

Respectfully Submitted,

Chanda Martino, Business Manager